

# Get a Withdrawal Card When You Leave Your Job

**It is your responsibility to request a Withdrawal Card within 90 days from when you are Laid off, called to Military Duty, Terminated, Retire, go on Disability or Resign.**

The charge for the Withdrawal Card is \$0.50. All initiation fees and dues must be up to date through the last month worked before the withdrawal card is issued.

Your Withdrawal Card Application **MUST** be submitted directly to Local 295. **DO NOT** give your application or payment to your Shop Steward or Business Agent! Mail or bring this form to the Local 295 office along with your check or money order for \$0.50 plus any outstanding dues / fees owed (you may call the office for your current dues status). If you are filing for Disability or Military leave you must also provide a copy of a state disability check or a copy of your military orders.

**It is your responsibility request a Withdrawal Card.** Failure to obtain a withdrawal card will result in you continuing to accrue a monthly dues obligation and a suspension after 90 days which may obligate you to pay extra dues and re-initiation fees.

Mailing Address: Teamsters Local 295  
33 W. Hawthorne Ave. – Suite 29  
Valley Stream, NY 11580  
516-568-1970

## Withdrawal Card Request Form

Name: \_\_\_\_\_ Social Security # (Last 4): \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Name of Employer: \_\_\_\_\_ Last Day of Employment: \_\_\_\_\_

Reason for Leaving:  Retired  Resigned/Terminated  Laid Off

Military Leave  Disability  
(Attach copy of Military Orders) (Attach proof: copy of State Disability check stub)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_